

**REPORT OF REQUEST FOR RESTRICTIVE TRADE PRACTICE OR BOYCOTT  
SINGLE TRANSACTION**

(For reporting requests described in Part 769 of the Export Administration Regulations)

**NOTICE OF RIGHT TO PROTECT CERTAIN INFORMATION FROM DISCLOSURE**

The Export Administration Act permits you to protect from public disclosure information regarding the quantity, description, and value of commodities or technical data supplied in Item 11 of this report and in any accompanying documents. If you do not claim this protection, all of the information in your report and in accompanying documents will be made available for public inspection and copying.

You can obtain this protection by certifying, in Item 10 of the report, that disclosure of the information referred to above would place a United States company or individual involved in the report at a competitive disadvantage. If you make such a certification in Item 10, you may remove information regarding the quantity, description, and value of the commodities or technical data supplied by you from Item 11 of the inspection copy of the report form and from the public inspection copies of the accompanying documents.

The withholding of this information will be honored by the Department unless the Secretary determines that disclosure of the information would not place a United States company or individual at a competitive disadvantage or that it would be contrary to the national interest to withhold the information.

**A** BATCH **37**  
MONTH/YEAR **1298**  
RSN **10** SUBSET **16**  
RTP **18**  
CLASS **28** FILING **55** TAG **70**  
**9** **5** **27** **80**

This report required by law (50 U.S.C. App. §2407 (b) (2) P.L. 96-72; E.O. 12214; 15 C.F.R. Part (769). Failure to report can result both in criminal penalties, including fines or imprisonment, and administrative sanctions.

**Instructions:** 1. Complete all items that apply. 2. Assemble original report form and accompanying documents as a unit, and submit intact and unaltered. 3. Assemble and submit the duplicate copy of report form (marked Duplicate (Public Inspection Copy)) and additional copies of accompanying documents (marked with the legend "Public Inspection Copy.") 4. If you certify, in Item 10, that the disclosure of the information specified there would cause competitive disadvantage, edit the "Public Inspection Copy" of the documents submitted to exclude the specified information and remove the bottom of the Duplicate "Public Inspection Copy" of the report form relating to Item 11.

Public reporting for this collection of information is estimated to average one hour per request, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of Security and Management Support, Bureau of Export Administration, U.S. Department of Commerce, Washington, D.C. 20230; and to the Office of Management and Budget, Paperwork Reduction Project (0694-0012), Washington, D.C. 20503

**1a. Identify firm submitting this report:**Name: **Fritz Companies, Inc.**Address: **4220 Charter Avenue**City, State and ZIP: **Oklahoma City OK73108**

Country (if other than USA):

Telephone: **(405)943-7447**

Firm Identification No. (if known):

**Specify firm type:**☐ Exporter☐ Bank☒ Forwarder☐ Carrier☐ Insurer☐ Other**1b. Check any applicable box:**☐ Revision of a previous report (attach two copies of the previously submitted report)☐ Resubmission of a deficient report returned by BXA (attach form letter that was returned with deficient report)☐ Report on behalf of the person identified in Item 2☐ Dual report on behalf of self and the person identified in Item 2**2. If you are authorized to report and are reporting on behalf of another U.S. person, identify that person (e.g., domestic subsidiary, controlled Foreign subsidiary, exporter, beneficiary):**

Name

Address:

City, State and ZIP:

Country (if other than USA):

Type of firm: (see list in Item 1a)

Firm Identification No. (if known):

**3. Identify exporting firm, unless same as Item 1a or 2:**Name: **Tower Tech, Inc.**Address: **11935 S. I-44 Service Road**City, State and ZIP: **Oklahoma City, OK73170**

Country (if other than USA):

Firm Identification No. (if known):

**4. (a) Name of boycotting country from which request originated:****Qatar**

(b) Name of country directing inclusion of request, if different from (a) above:

**5. Name of country or countries against which request is directed:****Israel****6. Reporting firm's reference number (e.g., letter of credit, customer order, invoice):****033-8220040****7. Date firm received request: (use digits for month/day/year)****09/10/98****8. Specify type(s) of document conveying the request:**☐ Request to carrier for blacklist certificate (submit two copies of blacklist certificate or transcript of request)☐ Unwritten, not otherwise provided for (make transcript of request and submit copies)☒ Letter of credit☐ Requisition/purchase order/accepted contract/shipping instruction☐ Bid invitation/tender/proposal/trade opportunity☐ Questionnaire (not related to a particular dollar value transaction)☐ Other written (specify)

Submit two copies of each document or relevant page in which the request appears

**9. Decision on request: (Check one)**☐ Have not taken and will not take the action requested.☒ Have taken or will take the action requested.☐ Have taken or will take the action requested and claim it is subject to a grace period (attached detailed explanation).☐ Have taken or will take the action requested but in a modified form (attach detailed explanation).☐ Unable to report ultimate decision on the request at this time and will inform the Bureau of Export Administration of the decision within ten days after decision is made.

Additional Information: The firm submitting this report may, if it so desires, state on a separate sheet any additional information relating to the request reported or the response to that request. This statement will constitute a part of the report and will be made available for public inspection and copying, subject to the right to protect certain confidential information from disclosure described in Item 10.

**10. Protection of Certain Information from Disclosure: (Check appropriate boxes and sign below)**☐ I (We) certify that disclosure to the public of the information regarding quantity, description, and value of the commodities or technical data contained in:☐ Item 11 below (If you check this box, be sure to remove the bottom of the Duplicate (Public Inspection Copy) of the report form relating to Item 11.)☐ Attached documents (If you check this box, be sure to edit the "Public Inspection Copy" of the documents submitted to exclude the specified information.) would place a United States person involved at a competitive disadvantage, and I (We) request that it be kept confidential.☒ I (we) authorize public release of all information contained in the report and in any attached documents. I (We) certify that all statements and information contained in this report are true and correct to the best of my (our) knowledge and belief.

Sign here in ink

**Barbara Fitzwater**

Type or print

**Barbara Fitzwater****Fritz Companies, Inc.**

Date

**11/10/98****11. Describe the commodities or technical data involved, and specify quantity and value:**

Description

**Cooling Tower, Model TTEEM-216-119-3**

Quantity:

**3 Each**Value to nearest whole dollar \$ **97,500.00**

SEPTEMBER 2, 1998

BENEFICIARY:  
TOWER TECH INC.  
11935 S. I-44 SERVICE RD.  
OKLAHOMA CITY, OK 73189-1810

OUR REFERENCE NUMBER: CHAE3032470

AT THE REQUEST OF THE PREVIOUS CONFIRMING BANK, CITIBANK, N.A., CEEMEA TRADE SERVICES, 111 WALL STREET, 19/FL, NEW YORK, NY 10005, WE ENCLOSE LETTER OF CREDIT NUMBER CBQ/4664/98 ISSUED IN YOUR FAVOR FOR THE ACCOUNT OF NATIONAL INDUSTRIAL GAS PLANTS, P.O. BOX 1391, DOHA, QATAR.

THIS IS SOLELY AN ADVICE OF A LETTER OF CREDIT AND CONVEYS NO ENGAGEMENT ON OUR PART. IF YOU ARE FORWARDING DOCUMENTS TO US BY COURIER, PLEASE ADDRESS THEM TO:

NATIONSBANK N.A.  
INTERNATIONAL LETTER OF CREDIT DEPT  
NC1-005-21-01  
121 WEST TRADE ST.  
CHARLOTTE, NC 28255

DOCUMENTS RECEIVED AFTER 3:00 PM LOCAL TIME WILL BE CONSIDERED AS PRESENTED ON THE NEXT BANKING DAY.

PLEASE REVIEW THIS LETTER OF CREDIT IMMEDIATELY TO ENSURE IT AGREES WITH YOUR EXPECTATIONS, AND THAT YOU ARE ABLE TO STRICTLY COMPLY WITH THE CREDIT TERMS AND CONDITIONS. IF CHANGES ARE NECESSARY, CONTACT THE APPLICANT TO REQUEST AN AMENDMENT.

THIS LETTER OF CREDIT IS NOT PAYABLE AT OUR COUNTERS. UPON WRITTEN REQUEST FROM YOU, WE WILL REVIEW YOUR DOCUMENTS FOR DISCREPANCIES AND ACT ON YOUR BEHALF TO PRESENT DOCUMENTS TO THE ISSUING/NOMINATED BANK. OUR STANDARD EXAMINATION FEES WILL BE CHARGED. WE WILL CONTACT YOU IF DISCREPANCIES ARE NOTED. THIS MAY GIVE YOU AN OPPORTUNITY TO CORRECT THE DOCUMENTS, PROVIDED THE DISCREPANCIES ARE CORRECTABLE AND THERE IS SUFFICIENT TIME TO DO SO WITHIN THE TERMS OF THE CREDIT. PLEASE PRESENT YOUR DOCUMENTS TO US AT LEAST TEN (10) BANKING DAYS PRIOR TO THE TIME WE MUST DELIVER THEM TO THE ISSUING/NOMINATED BANK. WHEN PRESENTING YOUR DOCUMENTS TO US, YOU MUST RETURN THE ORIGINAL CREDIT AND ALL AMENDMENTS.

IF DOCUMENTS PRESENTED CONTAIN DISCREPANCIES, A USD50.00 CHARGE WILL BE ASSESSED. THIS CHARGE IS IN ADDITION TO ANY OTHER RELEVANT CHARGE AND IS ALWAYS FOR THE ACCOUNT OF THE BENEFICIARY.

OUR CHARGES ASSOCIATED WITH THIS LETTER OF CREDIT ARE FOR YOUR ACCOUNT.

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**Original**

IF DOCUMENTS ARE PRESENTED TO NATIONSBANK WE WILL DEDUCT OUR CHARGES FROM THE PROCEEDS OF THE FIRST PAYMENT MADE TO YOU AND THE NON-UTILIZATION FEE\* WILL BE WAIVED. IF YOUR DOCUMENTS ARE NOT PRESENTED TO NATIONSBANK THE FOLLOWING FEES ARE DUE:

ACKNOWLEDGEMENT	USD	15.00
ADVISE FEE	USD	75.00
COURIER LOCAL-EXPORT	USD	15.00
NON-UTILIZATION FEE*	USD	75.00
TOTAL DUE:	USD	180.00

IF PAYING FEES NOW, PLEASE REMIT TO THE ABOVE ADDRESS, QUOTING OUR REFERENCE NUMBER.


OTHER CHARGES RELATED TO EXAMINATION/PAYMENT MAY APPLY.

CONFIRMED BY:  
CITIBANK, N.A.  
CEEMEA TRADE SERVICES  
111 WALL STREET, 19/FL  
NEW YORK, NY 10005

EXCEPT SO FAR AS OTHERWISE EXPRESSLY STATED, THIS LETTER OF CREDIT IS SUBJECT TO THE UNIFORM CUSTOMS AND PRACTICE FOR DOCUMENTARY CREDITS (1993 REVISION), INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 500.

PLEASE MENTION OUR REFERENCE NUMBER WHEN COMMUNICATING WITH US.

FOR INQUIRIES, CONTACT KENNETH R. KOELLNER AT 1-704-388-2231.

  
(AUTHORIZED SIGNATURE)

NATIONSBANK, N.A.

THIS DOCUMENT CONSISTS OF 2 PAGE(S).

Original

**Citibank, N.A.**  
INTERNATIONAL BANKING FACILITY

CABLE ADDRESS CITIBANK, NY 111 WALL STREET, NEW YORK, N.Y. 10043

Confirmed Irrevocable Negotiation Credit

DATE: August 31, 1998

MAIL

NATIONS BANK, N.A.  
121 WEST TRADE STREET,  
21ST FLOOR  
CHARLOTTE, NC 28255

All drafts drawn must be marked:  
CITIBANK Ref. No.: 46082419  
Opener's Reference No:  
CBQ/4664/98

Dear Sirs:

Attached please find Irrevocable Credit as issued by :

COMMERCIAL BANK OF QATAR  
HEAD OFFICE  
P.O. BOX 3232  
DOHA, QATAR

in favor of :

TOWER TECH, INC.,  
11935 S, I-44 SERVICE ROAD  
TEL. 01-405-979 2118  
FAX. 01-214-855-5241  
OKLAHOMA CITY, OK 73170 .

THE ORIGINAL LETTER OF CREDIT IS ATTACHED.

The attached instrument and this letter are to accompany all draft(s) and documents. Also please submit one extra set of non-negotiable documents for our files. When presenting your draft(s) and documents or when communicating with us please make reference to our reference number shown above.

Our above-named instructor engages with the drawer, endorses and bonafide holders that each draft drawn under, and in compliance with, the terms of the said credit, and accompanied by the above-specified documents will be duly honored if NEGOTIATED on or before the expiration date.

We confirm the said credit and hereby undertake that each draft drawn and negotiated thereunder will be duly honored by the drawee thereof on presentation.

The credit is subject to the Uniform Customs and Practice for Documentary Credits (1993 Revision), International Chamber of Commerce -PUBLICATION 500.

MAHMOOD SHEIKH, AM  
FI CEEMEA N.Y. Services  
Citibank, N.A.  
111 Wall/19th Fl./Zone 1  
Ph: (212)657-0070 Fax: (212)657-2007

(continued)

Yours very truly

*Belma Tan, MGR.*  
BELMA TAN, MGR.  
ECI/M&A Trade Service Unit  
111 Wall St./Fl 19/Zone 1  
New York, NY 10043  
(212) 657-0104 Fax: (212) 657-2007

Page 1

# Citibank, N.A.

Confirmed Irrevocable Negotiation Credit

DATE: August 31, 1998

CITIBANK Ref. No.: 46082419

P.S.-- A fee of U.S.\$ 50.00 will be charged if documents that contain discrepancies are presented for payment under this letter of credit. This fee will be charged for each set of discrepant documents presented for payment. The discrepancy fee will be deducted from remittances made under this letter of credit even if the letter of credit indicates that some or all charges are the responsibility of the opening bank.



البنك التجاري القطري (ش.م.ق.)  
THE COMMERCIAL BANK OF QATAR (Q.S.C.)

P. O. Box 3232 - Cable Address : BANKTEJARI - Telex No. 4291 CBQ FX - Fax : 438182

☐ Confirmation of our telex of even date

☒ Through Courier Service.

DOHA - QATAR

PLACE OF ISSUE : DOHA

**IRREVOCABLE LETTER OF CREDIT No. CBQ/4664/98** DATE OF ISSUE : 19TH AUGUST 98

OPENER

NATIONAL INDUSTRIAL GAS PLANTS  
P.O.BOX 1391  
DOHA, QATAR

AMOUNT (FIGURES AND WORDS)

USD. 97,500.- (US DOLLARS  
NINETY SEVEN THOUSAND  
FIVE HUNDRED ONLY)

<input checked="" type="checkbox"/>	C. & F. DOHA
<input type="checkbox"/>	C.I.F.
<input type="checkbox"/>	F.O.B.

☐ Beneficiary is authorised to draw freight charges at actual in excess of FOB value as per clause 1 on reverse.

Last date of Negotiation / Validity / Expiry :

7TH DECEMBER 1998

Valid in :

U.S.A.

We hereby issue in your favour this Documentary Credit which is available by negotiation of your draft(s) in duplicate without recourse at sight / ~~drawn on us~~ / ~~confirming Bank~~

for 100 % ~~—~~ % of the invoice value accompanied by the following documents in English/Arabic marked ☒ below :

- ☒ Signed invoices in quintuplicate certified to be true & correct showing the name(s) & address(es) of the manufacturer(s) or producer(s) one original duly legalized by Qatar Embassy/Consulate.
- ☒ Certificate of Origin issued or certified by the chamber of commerce or any official trade committee stating the country of origin and legalized by Qatar Embassy/Consulate.
- ☒ Packing list in quintuplicate.
- ☐ Insurance Policy or Certificate in assignable form and endorsed in blank in the same currency as the credit for at least 110 % of the C.I.F. invoice value covering ☐ land transit ☐ air ☐ marine risks and war risks including Institute Cargo Clauses (all risks) from warehouse to warehouse marked "CLAIMS PAYABLE IN DOHA".
- ☐ Airway Bills for goods consigned to The Commercial Bank of Qatar (Q.S.C.) and quoting our credit number marked ☐ "FREIGHT PREPAID". ☐ FREIGHT PAYABLE AT DESTINATION (Refer to Special Instruction (2) on reverse).
- ☐ Parcel Post Receipt(s) evidencing goods consigned to The Commercial Bank of Qatar (Q.S.C.) and quoting our credit number (Refer to Special Instruction (3) on reverse).

BENEFICIARY

TOWER TECH, INC.  
11935 S, I-44 SERVICE ROAD  
OKLAHOMA CITY, OK 73170  
USA. TEL. 01-405-979 2118 FAX. 01-214-855-5241

ADVISING BANK : Please advise this L/C to Beneficiary ☒ adding ☒ without adding your confirmation.

CITIBANK NA  
111 WALL STREET  
NEW YORK NY 10043,  
U.S.A.

(THROUGH NATIONS BANK, N.A. 121 WEST  
TRADE STREET, 21ST FLOOR, AND CHARLOTTE,  
NORTH CAROLINA 28255, U.S.A.)

☐ L/C is freely negotiable by any Bank.

☒ L/C is available for negotiation with confirming Bank.

- ☐ Truck Consignment Note issued by Transport Co. ☐ Forwarder's Receipts marked with our credit number made out to the order of The Commercial Bank of Qatar (Q.S.C.) marked ☐ FREIGHT PREPAID ☐ FREIGHT PAYABLE AT DESTINATION. Truck Consignment Note/Forwarder's Receipt must indicate name and full address of carrier agent who will issue the Delivery Order.
- ☒ Complete set of "CLEAN ON BOARD" Ocean Bills of Lading issued or endorsed to the order of The Commercial Bank of Qatar (Q.S.C.) notify Openers/Buyers marked ☒ FREIGHT PREPAID ☐ FREIGHT PAYABLE AT DESTINATION.
- ☐ This L/C is transferable. (Refer to Clause No. 5 of Special Instruction on reverse).
- ☒ All drafts & documents must be marked "Drawn under THE COMMERCIAL BANK OF QATAR (Q.S.C.) L/C No. : (as above) DATED (Date of this advice).
- ☒ Additional documents required as per Clause No. 7 a b on the reverse side.

Shipping documents to evidence shipment FROM

HOUSTON, USA

TO ☒ QATAR ☒

DOHA

not later than 17TH NOVEMBER 1998

and covering :

1 NO. COOLING TOWER, MODEL  
TTEEM-216-119-3, DUTY 3000 GPM - 108/90/86 F, INLET WATER TEMP. 42 C,  
OUTLET WATER TEMP. 32 C AND WET BULB 30 C AS PER BENEFICIARY'S PROFORMA  
INVOICE NO. A0358/98 DTD. 17.8.98 AND AGENT'S PROFORMA INVOICE REF NO.  
A0358/98 DATED 17.8.98

☒ Transshipment ☐ prohibited ☒ permitted.

☒ partial shipment ☐ prohibited ☒ permitted.

☒ Shipping Marks in Triangle ▲ in Shipping Documents to read as : N.I.G.P/DOHA/QATAR

☐ Advising bank is holding special instructions regarding disposal of documents and reimbursement under this L/C.

☒ ALL BANK CHARGES INCLUDING REIMBURSEMENT/TELEX(S) OUTSIDE QATAR ARE FOR ACCOUNT OF ☒ BENEFICIARY ☒ OPENER

☒ All documents except Airway Bills + Truck Consignment Note/ Shipping Company's Bills of Lading must be made in the name of the openers.

In reimbursement of drawing under this credit claim on our account with the Bank indicated below and forward draft and documents to us in two sets by Courier & Registered Air Mail to the attention of : The Manager, Commercial Services Dept.

CITIBANK NA  
111 WALL STREET,  
NEW YORK NY 10043, U.S.A.

COPY TO

QATAR ISLAMIC INSURANCE CO. DOHA

Direction for negotiating bank : For payments in accordance with the terms and conditions of this credit, reimbursement to be made to the debit of our A/c with the Bank indicated above, under tested telex advice to us **three working days** prior to debiting our account. Negotiation under reserve or where documents are incomplete and / or contain irregularities without our prior authorization not allowed.

Except otherwise stated this credit is subject to the uniform customs & practice for documentary credits (1993 revision) international chamber of commerce publication No. 500. We undertake to honour all drafts drawn in compliance with the terms of this credit.

Authorised Signature(s)

IMPORTANT : Please see reverse side for Special Instructions.

Nº 009421

## SPECIAL INSTRUCTIONS :

Please endorse all negotiations hereunder.

1. THE FOLLOWING CLAUSE IS APPLICABLE ONLY IF REFERRED TO ON THE FRONT :

The amount of the credit represents F.O.B. value. Beneficiary is authorized to claim ocean freight/airfreight charges in the currency of the credit as applicable up to C & F Qatar in excess of the amount of the credit against presentation of :

- (a) Freight Notes or Receipts from the Shipping Company in the event of shipment by steamer.
  - (b) a Separate Charges Invoice as evidenced by Airway Bills in the event of shipment by airfreight.
2. In the event of shipment by airfreight (a) Certificate of Origin is required in duplicate (b) Beneficiary must hand over original invoice and original Certificate of Origin both legalized to the Airline's office at the time of shipment to accompany the Goods and the remaining invoices must certify to this effect (c) Airway Bill must indicate that the aircraft is allowed to land at Doha Airport.
  3. In the event of shipment by Air or Sea Parcel Post, Invoices must certify that parcels have been marked with our CREDIT NUMBER. For Air Parcel Post copies of invoice and Certificate of Origin must be airmailed directly to us immediately after despatch of parcels and the invoices must certify to this effect.
  4. Transshipment at Israel Ports prohibited.

5. THE FOLLOWING CLAUSE IS APPLICABLE TO TRANSFERABLE CREDIT ONLY :

Requests for transfer must be referred to us with the full name of transferee(s) and the manufacturer/producers of the concerned goods. The transfer may be effected only upon receipt of our specific authorization.

6. Shipping documents bearing date prior to this L/C date are not acceptable.

7. (a) Applicable for all countries except Germany :

A Certificate from the supplier, showing the origin of the goods and stating the full name and address of the manufacturer or producer, approved by the local Chamber of Commerce or any official Trade Committee and to be legalized by Qatar Embassy / Consulate. (This certificate is not required if manufacturer/producer's name is incorporated in Certificate of Origin/invoice).

- (b) A Certificate from the Owner, Agent or Captain of the Carrying Vessel showing its name, flag and nationality, also confirming that it will not pass by any Israel Port through its present voyage and is permitted to enter Arab Ports and the same should be legalized by Qatar Embassy / Consulate. However, if the carrier is owned by Arab shipping companies, legalization on this Certificate is not required.



- (c) Applicable for L/C opened on CIF basis :

Documents should include a certificate from the insurance company, stating they are authorized to transact business in Qatar, duly legalized by Qatar Embassy / Consulate.

- (d) Applicable for L/C opened for Germany :

A Certificate from a notary public showing the name and address of the manufacturer or producer of the goods and should be legalized by Qatar Embassy / Consulate. (This certificate is not required in case manufacturer / producer's name is incorporated in Certificate of Origin / Invoice).

NB. : In absence of Qatar representation documents must be referred to Qatar Ministry of Foreign Affairs in Qatar for their authentication.

8. SPECIAL INSTRUCTIONS FOR ADVISING / NEGOTIATING BANK :

- (a) Claim advising / confirming / amending / negotiating charges if payable by opener at the time of negotiation or on expiry of the credit if unused and not separately.
- (b) The Negotiating Bank is to forward all Documents directly to us. Original set by Courier duplicates by courier/Registered Airmail. Requests for reimbursement are to be sent directly to the Drawee Bank together with their statement certifying that "all terms and conditions of the letter of credit have been complied with".
- (c) Our handling charges on documents received with discrepancies/ collection basis will be deducted from the proceeds, if refused by the Drawee.

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